

# Instructions to Authors

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## Submission of Manuscripts

Manuscripts have to be original and so far unpublished. Papers prepared by Microsoft WORD or PDF files are recommended to be submitted as an e-mail. Authors who do not have access to the Internet may send 3 complete photocopies (the original not required at the time of reception) of manuscript, tables and figures.

Manuscripts are peer-reviewed by two anonymous referees. In case the contributors are requested to revise their manuscripts, they are supposed to resubmit then in consideration of the comments by reviewers within a month with a note describing how revision has been carried out. The final acceptance or rejection for publication is decided by the Editor-in-Chief. Thirty reprints are supplied free but additional ones can be ordered at cost.

The address for submission is:

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## Organization of Manuscripts

Manuscripts should be printed, double-spaced, on one side only of A4 sheets (210×297 mm), with one-inch margins and 20 lines per sheet. Original Articles should be presented in the following order: (1) Title page (2) Abstract (3) Introduction (4) Materials and Methods (5) Results (6) Discussion (7) Acknowledgements (8) References (9) Tables (10) Figures and Legends. Short Communication is required not to exceed four printed pages and no abstract is needed. All manuscript sheets should be consecutively numbered. The use of footnotes is not recommended. A charge of 2,500 yen will be added to every page that exceeds 20 printed pages. Each color page will be charged 50,000 yen.

## General Instructions

### 1) Cover page

The title page should contain the title, author names, affiliations, addresses, contact name and address (phone and/or facsimile number together with an e-mail address) for correspondence. Authors with different affiliations should be identified with superscripts. On the same page, a running title (less than 40 letters) and the number of tables and figures are also required. To discriminate the family name(s) from the first and/or the middle owns, contributors are encouraged to spell their family names in all capitals.

### 2) Abstract and key words

Abstracts should be less than 300 words, followed five or less key words in alphabetical order.

### 3) Names of animals and plants

Scientific names of species should be given both in the abstract and in the article at the first mention. Scientific and English names of birds should follow an authoritative source. Capitals should be used for the initial letters for each word of English names (e.g., Black-billed Magpie) but not for a group name (e.g., crows).

### 4) References

References in the text:

Tokugawa (1995) or (Tokugawa 1995)

Oda and Smith (1996) or (Opel & Smith 1996)

Mori et al. (1997) or (Mori et al. 1997; Richard et al.1999a)

Journals:

Yamaguchi N & Kawano KK (2001) Effect of body size on the resource holding potential of male varied tits *Parus varius*. *Jpn J Ornithol* 50: 65–70.

Books:

Cambell RC (1974) *Statistics for biologists*. 2nd ed. Cambridge Univ Press, London.

Chapters in a book:

Dawson WH (1996) Energetic features of avian thermoregulatory responses. In: Carey C (ed) *Avian energetics and nutritional ecology*. pp 85–124. Capman & Hall, New York.

Papers written in a language other than English:

Yamagishi S (1981) *Mozu no yomeiri—toshikouen no mozu no seitai wo saguru* (The bridal of shrikes—ecological research of bull-headed shrikes in an urban park). Dai-Nippon-Tosho, Tokyo (in Japanese).

Electronic materials:

Rahbek C & Graves GR (2001) Multiscale assessment of patterns of avian species richness. *Proc Natl Acad Sci USA* 98: 4534–4539 (online).

Prast W & Shamoun J (1997) *Bird Remains Identification System*. Springer-Verlag, Berlin and Heidelberg (CD-ROM).

Manuscripts accepted for publication but not yet published should be listed in the reference section as “in press”. All contributors are advised to prepare a list of references cited in the text arranged alphabetical by the author names. The sources of the reference should follow the commonly accepted abbreviations for journal titles (refer to the ‘International List of Periodical Title Abbreviations’). The use of “in preparation,” “submitted” or “personal communication” is not allowed in the reference list.

### 5) Units and Abbreviations

All measurements should be given in SI units. Time should be shown as 0930 and 1500 and the geographical location as 35°20′25″N, 136°10′20″E. Statistical symbols should not be italicized.

### 6) Tables and Figures

The contributors are supposed to take the size of the printed page into consideration when they prepare their tables and figures: the actual print is on 165×223 mm in double columns with 80 mm width.